

Where boys learn best

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The
**Forest
School**

LRL/CBK

27 January 2012

Dear Parent / Carer

Re: Year 9 Amsterdam and Ecosystems Study Tour 25 June 2012

I am pleased to advise you that our tour operator has now booked the science trip to The Netherlands. The final price is £320 which includes all travel; insurance; accommodation; meals; educational task booklets and admission passes to the Nemo Centre in Amsterdam, Burgers' Zoological park in Arnhem and a Canal Boat Tour of Amsterdam.

If you have already paid for this trip in full, please ignore this reminder. If not, the outstanding balance can be obtained from your Parentpay account.

The school must make the full payment to the tour operator by April 27 2012. I therefore require full payment from parents by **Monday April 16 2012**. Please pay the full amount at any time by Parent pay.

There are two options for payment:

- 1) The full amount at any time by Parentpay.
- 2) Instalments of your choice – all payments are to be made via parent pay.

When making your payment or instalment, please also return the attached reply form. Your son will not be allowed to take part in the trip unless we have all of the requested information and full payment. Should you be experiencing financial difficulties please contact either Mrs Lowe or Mrs Brock in the strictest confidence.

An information evening and a detailed tour itinerary will be provided at a later stage.

If you have any further questions at this stage please do not hesitate to contact me.

Yours faithfully

Mrs L Russell
Science Department

Reply slip: Amsterdam trip 25 June 2012 – Please fill in and return to Mrs Brock in the School Office.

Pupil Name: Tutor Group:

Please delete as appropriate:

- I have paid £270 covering the total remaining cost of the Amsterdam Trip via Parentpay.

OR

- I have an instalment of £..... via Parentpay and understand the final balance must be paid by **Monday April 16 2012**.

Signed: Date:
(parent/carer)

Emergency contact telephone numbers
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