

Where boys learn best

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SCVD/mwt

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Dear Parent/Carer

Election of Parent Governors at The Forest School

The Instrument of Government for this school provides for the appointment of five Parent Governors who are elected by the parents of pupils registered at the school and who are themselves such parents at the time when they are elected. The term of office provided by the Instrument is four years.

Parent Governors play an important role in The Forest School and the contribution they make to the Governing Body is valued. There are many aspects to the role of a Parent Governor which make it worthwhile: you will develop a deeper understanding of the issues facing schools; you will get to know a range of staff in a different context; you will grow an "inside-out" comprehension of how the school works and, most importantly, you will be supporting the school in its drive to be "outstanding."

There are currently two vacancies at our school for Parent Governor. If you wish to stand for election as one of the Parent Governors of the school, please complete the nomination form. Completed nomination forms must be returned to the school, addressed to the Clerk to the Governors, either in a sealed envelope marked "**Nomination Form**" or emailed in to: forestclerk@thevickers.org.uk by no later than 10th February 2012.

I am aware of the amount of paper an institution such as a school is capable of using and therefore the nomination forms are available on-line, at our website:
<http://www.theforestschool.com/uploads/lettershome/Forest%20Parent%20Election%20Nomination%20form%20Jan%202012%20elec.pdf>. Hard copies can be requested from School Reception.

If two or more nominations are received, I shall send all parents voting papers, which will include the candidates' election statements. Completed voting papers must be returned to the Clerk to the Governors in a sealed envelope marked "**Ballot Paper**" not later than the morning of 27th February 2012.

Should an election be required, I will arrange for votes to be counted on at a time mutually agreed with all candidates, and each candidate or his authorised representative may attend the count. I shall arrange for all parents to be notified of the result.

If you are interested in becoming a Parent Governor and require further information, the Local Authority produce a booklet entitled 'So you want to be a School Governor' which gives information regarding the qualification and disqualification connected with the office of governor. This can be viewed and/or downloaded from the West Sussex Grid for Learning by following this link :
<http://wsgfl.westsussex.gov.uk/ccm/navigation/governors/becoming-a-governor/>

Please read it carefully. If you have any queries please contact Jenny Hartley, Clerk to the Governors, c/o Forest School, Comptons Lane, Horsham. RH12 5NW or at forestclerk@thevickers.org.uk

Yours sincerely

Ms S C V Denning
Headteacher