

Where boys learn best

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The
**Forest
School**

Ref: JPR/cbk

20 January 2012

Dear Parent / Carer

Re: Modern Foreign Languages – One day trip to Boulogne and Nausicaa Sea Life Centre on Wednesday 21 March 2012

As part of the Key Stage Three/Four Modern Foreign Languages course we are planning a one day trip to Boulogne, France for half the year 7 pupils and those in year 11 studying French. The trip will take place on Wednesday 21st March 2012.

The cost of the trip will be approx £50. This price will change depending on the number of pupils who choose to go. I will inform you of the final cost after numbers have been confirmed in February. The cost includes all transport and entry to the Nausicaa Sea Life Centre. It does not include the cost of food and it is expected that pupils will bring their own **nut free** packed lunch for the day as well as any spending money for souvenirs. We anticipate leaving school at approximately 6am and arriving back at school at approximately 9.30pm. A more detailed itinerary will be published nearer the date.

If you would like your son to go on this enjoyable trip, please complete the attached form and return it to Mrs Brock in the main school office by **Tuesday 31 January 2012**. **The £20 deposit payment for this trip should be made via your Parentpay account, (www.parentpay.com), by this date.** *The final balance will be advised later.* If you already use your Parentpay account (cashless catering), you will find the trip details as part of your account when you login. If you have not yet used your account, your son can be given a letter to bring home with your Parentpay details including your activation codes. Further details can be found on the school website but if you have any questions, you can contact Mrs Brock in the school office. If you are experiencing financial difficulties, please contact either Mrs Lowe or Mrs Brock in strictest confidence.

Please be aware that all pupils will need their own valid passport and European Health Insurance Card (EHIC) in order to take part in this trip.

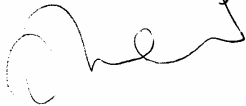
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Please note that the participation of any pupil who has been excluded is automatically considered at Senior Leadership Team level. Equally, your son may lose his right to be considered for a place by virtue of his behaviour record and/or because he represents an unacceptable risk to the trip organiser, other pupils and himself.

When such a situation arises, each pupil is considered on an individual basis, and our judgement as to whether a boy is able to participate will be based on whether the trip is an essential element of the exam or course requirements, the pupil's individual circumstances, the nature, length and frequency of their exclusions and the potential risk they represent to the trip organiser, other pupils and themselves.

Should there be any further information required, please do not hesitate to contact me at the school. I will write to you again with more details about this trip and information about payment once numbers have been confirmed.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J Pilcher', written over the typed name below.

Ms J Pilcher
Modern Foreign Languages Department

Reply slip: Modern Foreign Languages – One day trip to Boulogne and Nausicaa Sea Life Centre on Wednesday 21 March 2012. Please return to Mrs Brock, main school office by Tuesday 31 January 2012.

I hereby give consent for my son to travel by coach to Boulogne, France and have paid £20 deposit via Parent Pay (Please tick here to confirm payment via Parent Pay)

Pupil's Name Tutor Group

- a) I have read the information about the proposed visit and I agree to my child taking part in the visit and the activities included in the school's letter. I declare my child fit enough to undertake the activities.
- b) I understand that the total cost of the visit will be approx £50 and have paid £20 deposit via Parentpay. (please tick)**
- c) I will notify the organiser of any ailment, allergy, condition or diet that requires the attention of the organiser (e.g. hay fever, allergy, asthma).
- d) I authorise the organiser to act on my behalf in an emergency and to sign on my behalf any consent forms required by medical authorities if they know that it would not be advisable to wait for my own signature.
- e) I understand that my child should behave acceptably and should not be involved in buying or using cigarettes, alcohol or drugs.
- f) I will make my own arrangements for my son's collection from school.

Passport No..... Expiry Date

SignatureDate
(parent/carer)

Medical conditions:

Emergency Contact nos: